



MetroBoxCargo

Door to Door Service to the Philippines

3447 Investment Blvd. #6 Hayward, CA 94545 / Toll Free #: 1-855-355-6387 or (510) 293-0167 to 68 / Fax No. (510) 293-0119
E-mail Address: metroboxcargo@yahoo.com

Bureau of Customs Information Sheet Guidelines

1. 2 Copies/Box or Set.
1st copy-to be attached to the box
2nd copy-to be given to us/driver for customs purposes.
2. Sender needs to fill up rows A, B & C
3. Philippine Passport can be substituted by any government issued ID. Please give us a copy of your ID (for identification purposes only) and will be for MBC use only.
4. Description of goods must be generalized for personal effects (sample 10 canned goods, 8 shirts, 15 asstd. toiletries, 6 chocolates, 1 bag, 2 coffee...)
5. Estimated total value should not go over \$200 or 10,000 pesos per box. Any 1 item over \$200 value must be declared.
6. Each info sheet must be signed by the sender at the bottom page.
7. Tracking number will be provided by our driver or representative at the time of pick up or drop off